## Renew Your Biodiversity Module – Quick Guide

Below is a list of all the compulsory actions you need to complete to renew a module.  
This icon means you need to upload evidence e.g. relevant documents, policies, presentations or photos *as well* as a comment.  
All comments should aim to include Who, What, When, Where, and Why an action happened.



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**A1 Current status and research**

A1.1 and A1.2 Organise a time to conduct a Biodiversity audit and Wildlife audit at your school.  
🡪 *Your EASL facilitator can work with you and local council to assist this process.*

A1.3 Write a comment confirming that you have entered the Habitat Quality Assessment Score from your biodiversity audit into RSS Online. Explain how this compares to your baseline score (improvements etc…) and explained any anomalies that have occurred in this comment.

**A2 Preparation and planning**

A2.1 Use the biodiversity and wildlife audits to create/update your ‘Biodiversity Annual Action Plan’ demonstrating your biodiversity related goals. Make sure there is evidence that this has been ratified by a relevant oversight group such as school council, or school board.   
🡪 *Template available under ‘Helpful Documents’ in RSS online.*

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**B1 Preparation and planning**

B1.1 Upload your ‘Biodiversity Improvement Annual Action Plan’ that highlights the educational activities you’ll be continuing/initiating at your school regarding biodiversity.



**C1 Policy and reporting**

C1.1 Demonstrate how you have communicated your biodiversity activities, including progress made to increase your biodiversity and wildlife, to your school community. *E.g. Assemblies by green teams, newsletters, or a sustainability page that is regularly updated on your school website.*

C1.2 Show at least one school learning story that celebrates your biodiversity achievements and shared this with our school community. *E.g. School assembly where students celebrate a successful planting day, or students writing an article about creating bird boxes or bat tubes to increase wildlife.*