# Green Events Policy Template

***This template is intended as an example only and will need to be modified to meet your school’s needs and formatted to correspond with the school’s existing policies.***

***All example text is represented in red and italics.***

***Please check in with your RSS school facilitator if you require any support.***

## School sustainability vision and principles

(Enter your school’s Vision Statement here.)

*Example*

*Our vision at (Name of School) is to actively engage and empower our students, staff and community to care for our environmental future by adopting sustainable practices in our everyday operations. We aim to achieve this by integrating sustainability into school infrastructure, management and all areas of the curriculum. We will educate to develop lifelong sustainable practices and instilling a sense of ownership and pride in improving the environment. We will lead the community by demonstrating exemplary practices in waste management, water and energy usage, and continue to develop the school grounds to improve biodiversity.*

## Aims

* *To keep waste and litter to a minimum at both school based and large events that involve the wider school community with the aim of making school events waste free.*
* *To investigate ways school events can have minimal impact on our environment.*
* *To minimise resource use at school events.*
* *To promote the value of living sustainably during school events.*

## Implementation – how we will achieve our aims

**Advertising**

*Where possible advertising of the event will be done electronically.*

*Where printed materials are needed, these will not be laminated to ensure they can be recycled.*

*Sustainability actions implemented at the event will be communicated to the audience and any contractors/vendors (e.g., bring a keep cup and refillable bottle).*

**Green purchasing**

*The school’s existing Green Purchasing Policy will be taken into consideration when making purchases for the event.*

**Water**

*We will liaise with our water supplier, Click or tap here to enter text.to establish ways we can best reduce water usage at the event.*

**Waste**

*We will liaise with our local council/waste contractor. Click or tap here to enter text. to ensure we have sufficient bins at the event.*

*A ‘waste station’ will be created, including interpretive signage to ensure correct bins are used. It would include recycling, composting, food scraps and landfill.*

*Single use plastic will be banned at the event.*

*We will use decorations that can be recycled.*

**Energy**

*We will monitor energy use, particularly from outside vendors, to keep resource use to a minimum.*

*We will encourage outside vendors to use their own solar energy source where practical.*

**Biodiversity**

*We will ensure natural habitat areas of our school grounds are protected.*

**Community leadership/sustainability promotion**

*We will promote the sustainability actions being implemented at this event to the wider community.*

*We will look for opportunities to include sustainability promotion during the event such as stall holders and stakeholder presence, among others.*

*We will use the opportunity to highlight the school’s other sustainability achievements.*

## Other policies and links related to this policy:

*Sustainability Policy*

*Green Purchasing Policy*

ResourceSmart Schools Online: <https://my.resourcesmartschools.vic.gov.au>

Sustainability Victoria: <https://www.sustainability.vic.gov.au/schools>

## Endorsement

**This policy will be reviewed biannually or more often if necessary due to changes in regulations or circumstances dictate.**

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| Title | Click or tap here to enter text. |
| Signature |  |
| Date | 6/09/2024 |