# Waste and Litter Reduction Annual Action Plan

*Date and Valid Year*

*This template is intended as an example only and will need to be modified to meet your school’s needs and formatted to correspond with the school’s existing policies.*

***All example text is represented in red and italics.***

*Please check in with your RSS school facilitator if you require any support.*

Use data from the **Waste and Litter Audit** and other sources to identify areas for improvement and add these to your action plan. Have the school’s oversight group endorse the plan.

*Consider actions such as:*

*collecting soft plastics and take to local collection centre;*

*promoting strategies to reduce lunch box litter in newsletter and social media;*

*collecting schools’ food waste and feed to chickens, add to compost and worm farms;*

*holding a zero waste event to educate community about waste management;*

*taking old furniture to recycling centre/op shops; and/or*

*having a paper (handout) free week/month to educate about paper use/waste.*

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| Waste overarching goal (from SEMP) |
| ***By 2027 we will have implemented an integrated waste management system that will reduce the production of waste:******To achieve this, we will:**** ***Educate students, staff and community about waste and litter and best practice management***
* ***Conduct audits and monitor waste and litter***
* ***Develop a best practice plan for waste and litter management***
* ***Refuse products or activities that produce unnecessary waste, or are single use items***
* ***Reduce the amount of waste produced by the wise use of resources.***
* ***Reuse rather than dispose***
* ***Repurpose rather than dispose***
* ***Close the loop on organic items through compost***
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| Waste Target (from SEMP) |
| Waste benchmark for primary and secondary schools 0.3 m3 per student / per year  *(Add here: Landfill target based on present score)* |
| TermExample | Action (insert rows as required)Example | WhoExample | DateCompleted |
| Term 1Annually | Complete Waste Audit of the School *Lesson: Mathematics**Pose questions and collect categorical or numerical data by observation or survey**Curriculum Link* [*(VCMSP205)*](https://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCMSP205) | Sustainability Coordinator, Student environment team and Grade 5/6 students |  |
| Term 1Annually | Complete Litter Audit of the school*Lesson: Geography**Environmental and human influences on the location and characteristics of places and the management of spaces within them**Curriculum link* [*(VCGGK096)*](https://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCGGK096) | *Sustainability Coordinator, Student environment team and Grade 5/6 students* |  |
| *Term 1 and ongoing* | *Communicate energy conservation actions and goals to school community** *Presentation at school assembly*
* *Facebook post*
* *Newsletter Article*
* *Learning Story*

*Written communication is done electronically where possible* | *Environment captains**Sustainability Coordinator**Sustainability coordinator* *Environment captains* |  |
| *Term 1 2023* | *Signage bins (waste, recycling, organics) in classrooms and school grounds*  | *Student Environment Team* |  |
| *Term 1**annually* | *Set photocopiers to double sided as a default*  | *Sustainability Coordinator* |  |
| *Term 1**annually* | *Organise collection points and monitors for recycling of waste that is outside the comingled collection (compost, batteries etc)* | *Sustainability Coordinator and Environment Team*  |  |
| *Term 1 & 4 annually* | *Promote second hand book and uniform sale* | *Sustainability Coordinator and Environment Team* |  |
| *Term 1 annually* | *Clean up Australia Day activity**Each year level is allocated an area of the school to clean up.**School community is encouraged to participate in local clean up activities**Activity included in newsletter* | *Whole school* |  |
| *Term 2**annually* | *Review waste audit and propose alternatives to most commonly disposed of products**Learning story included in newsletter and at school assembly* | *Student Environment Team* |  |
| *Term 2* *annually* | *Review litter audit and propose solutions to highly littered products**Learning story included in newsletter and at school assembly* | *Student Environment Team* |  |
| *Term 2* | *Canteen informed of waste and litter issues and involved in solutions* | *Sustainability Coordinator, Student Environment Team, Canteen staff* |  |
| *Term 2 annually* | *Lesson: History**The effect of changing technology on people’s lives and their perspectives on the significance of that change**Curriculum Link* [*(VCHHK065)*](https://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCHHK065)*Student excursion to an historical park to see first-hand the use of energy, water, biodiversity and waste in early Australia**Learning story included in newsletter* | *Foundation* |  |
| *Term 2**annually* | *Lesson: Geography**Types of natural vegetation and the significance of vegetation to the environment, the importance of environments to animals and people, and different views on how they can be protected; the use and management of natural resources and waste, and different views on how to do this sustainably**Curriculum Link* [*(VCGGK082)*](https://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCGGK082)*Learn how natural processes can break down and recycle some wastes safely. For example, through composting* *Investigate where a particular renewable natural resource comes from and how it is used, what sustainable use of this resource might mean and comparing a strategy to reduce the use of the resource (for example, recycling paper) with a strategy to increase the output of this resource (for example, planting more trees)* | *Grade 3 & 4* |  |
| *Term 4 annually* | *Lesson – Art**Create and display artwork considering how ideas can be expressed to an audience* [*Curriculum LinkVCAVAP031*](https://victoriancurriculum.vcaa.vic.edu.au/Curriculum/ContentDescription/VCAVAP031)*Create a diorama of a natural habitat (under the sea, wetland, forest, desert, tree etc.) and show how it has been influenced by litter in the environment**Art show included in end of year celebrations and newsletter* | *Grade 5 & 6 art* |  |
| *Term 4**annually* | *Review end of year clean up, collection of products that can be reused for redistribution* | *Sustainability Coordinator, Environment Team and Whole School* |  |

## Endorsement

**This plan will be reviewed annually or more often if necessary due to changes in regulations or circumstances dictate.**

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| Ratified by | Click or tap here to enter text. |
| Title | Click or tap here to enter text. |
| Signature |  |
| Date | 6/09/2024 |